



Field Trip Guidelines

All teachers must review these guidelines prior to your visit.

Overview: At Project GROWS, we know that kids who garden eat more veggies. Field trips to the 10-acre Project GROWS farm immerse students in a hands-on, experiential, outdoor learning environment where they can discover how and where vegetables are grown, make connections between the classroom and the farm, participate in age-appropriate farm tasks with their classmates, and explore healthy eating through tasting and cooking. Field trips involve exploration of the education space, production beds, sensory garden, greenhouse, high tunnels, and pollinator garden.

Cost: Starting in 2020, we will begin charging fees for field trips. Please see the chart below to determine the cost of your trip. The minimum group charge is \$100. Teachers, chaperones, and aides are free. **All fees are waived for public schools in our service area (Staunton City Schools, Waynesboro Public Schools, and Augusta County Public School districts).** Payments can be made by check or cash on the day of the field trip. Please make checks out to Project GROWS, PO Box 781, Staunton, VA 24402. Let us know if you need us to email an invoice.

Small Group Size (25 students or fewer)	\$100
Medium Group Size (26-59 students)	\$150
Large Group Size (60-79 students)	\$175
Extra Large Group Size (80-100 students)	\$200

Parking: Our parking space can only accommodate about up to 3 buses and 10 vehicles total. If your chaperones are driving separately from your bus, we strongly encourage carpooling.

Packing List: **Name tags and closed-toed shoes are required for all students.** As field trips take place entirely outdoors, remind students and chaperones to dress appropriately. We also recommend the following:

- Individual water bottles
- Sun hat
- Layered clothing, for sun or wind protection, depending on weather
- Sunscreen

Weather: Project GROWS does not have indoor facilities; however, in the event of light rain, our staff is fully prepared and excited to lead field trips for groups that are not afraid to get a little wet! If heavy rain or thunderstorms are forecasted, field trip coordinators will receive an email from a PG staff member the night prior to the field trip, with a cell phone number to contact on the morning of the trip if the group wishes to cancel. A PG staff member will follow-up immediately via email to reschedule the trip. If groups are already on the farm and lightning is spotted, we will immediately move students to the buses to evacuate, and the trip will be rescheduled.

Farm Rules:

- ♥ Walk when in the garden
- ♥ Stay on paths
- ♥ Ask before using a tool or handling any crop or animal
- ♥ Respect each other, the plants, insects, and animals at the farm

Group Size: The maximum number of students per individual field trip is 60 students, but 40 is our ideal group size. If you'd like to bring a group larger than 60 students, please request two separate field trip dates on the request form. There is no minimum number of students.

Special Trip Information: When you arrive, please plan to split your class(es) into equal-sized groups so that we can rotate groups through stations. You will receive information about the number of groups in your trip confirmation email.

Chaperones: We require a minimum of 1 adult per 10 students. There is no limit to the number of chaperones that can attend.

Farm Location: 608 Berry Farm Road, Verona, Virginia 24482. Directions:
<http://www.projectgrows.org/contact-us/>